

## Area South Committee Working Groups and Outside Organisations – Appointment of Members 2017/18 (Executive Decision)

**Director:** Ian Clarke, Support Services  
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### Purpose of the Report

As the Council has entered a new municipal year, the Committee is asked to review its appointments to outside organisations and working groups within Area South, having regard to the policy on the Roles and Responsibilities of Councillors appointed to Outside Bodies, which was adopted by District Executive on 1<sup>st</sup> May 2014.

### Recommendations

The Committee is asked to:

1. appoint members to serve on these groups and panels for the municipal year 2017/18.
2. review and appoint members to the outside organisations as set out in the report. M

### Area South Panels and Working Groups

The following table shows the internal working groups, and their memberships, appointed by this Committee for the municipal year 2016/2017. The Committee is asked to decide whether to re-establish the groups for the new municipal year and agree the memberships of each of the groups.

| Organisation                                 | Representatives 2016/2017   | Lead Officer    | Frequency of meetings   |
|--|---|-----------------|---|
| Area South Community Forum                   | Tony Lock<br>Peter Gubbins  | Natalie Fortt   | Three times a year  |
| *Yeovil Town Enhancement Group               | Mike Lock<br>John Clark<br>Tony Lock<br>David Recardo<br>Wes Read<br>Gina Seaton<br>Sarah Lindsay<br>Andy Kendall | Marie Ainsworth | One meeting a year (June/July) or more if required.                                   |
| Middle Street and Sherborne Road Enhancement | Mike Lock<br>Tony Lock<br>David Recardo<br>Peter Gubbins<br>Andy Kendall  | Marie Ainsworth | *Please note this group has now been combined with the Yeovil Town Enhancement Group. |
| Yeovil Market Improvement Group              | Peter Gubbins<br>Cathy Bakewell<br>Gina Seaton<br>Mike Lock<br>Nigel Gage<br>Sarah Lindsay                        | Marie Ainsworth | 6 monthly   |

|                  |   |               |                       |
|------------------|---|---------------|-----------------------|
| Birchfield Group | Yeovil East and Yeovil Without Ward Members | Natalie Fortt | Annual meeting (June) |
|------------------|---|---------------|-----------------------|

### Outside Organisations

The organisations and groups to which representatives have been appointed by this Committee are set out below. Members will be aware that they reviewed this list of organisations in October 2013 and made several recommendations towards the final policy on the Roles and Responsibilities of Councillors appointed to Outside Bodies, which was adopted by District Executive on 1<sup>st</sup> May 2014.

Members are now asked to review and appoint members to the outside organisations for 2017/18, having regard to the adopted policy. Please be aware that those appointed should make verbal reports at the Area South Committee as appropriate and prepare a short annual report on request on the activities of the organisation to which they are appointed. Further information is attached at Appendix A.

| Organisation                                    | Representation 2016/2017   | Representation 2017/2018 |
|---|--|--------------------------|
| Access For All                                  | Vacant   |                          |
| Abbey Community Association                     | Alan Smith   |                          |
| John Nowes Exhibition Foundation                | Peter Seib   |                          |
| South Somerset MIND                             | Andy Kendall   |                          |
| Wyndham Trust (Yeovil)                          | Peter Seib   |                          |
| Yeovil Crematorium and Cemetery Joint Committee | Nigel Gage<br>Graham Oakes<br>Gye Dibben   |                          |
| Yeovil in Bloom Gardeners Market Steering Group | Tony Lock  |                          |
| Yeovil One                                      | Tony Lock  |                          |
| Yeovil Sports Club Board of Management          | Gye Dibben   |                          |
| Preston School Strategic Management Group       | David Recardo<br>Wes Read  |                          |
| Yeovil Vision Board                             | Peter Gubbins<br>David Recardo<br>One further Councillor, to be invited at the Chairman's discretion when required |                          |
| Westfield Community Association                 | John Clark   |                          |

### Financial Implications

None for Area South Committee. Mileage claimed by Councillors attending meetings of outside bodies to which they are appointed is approximately £1,000pa and is within the existing budget for

Councillors travelling expenses held by Democratic Services. There may be a small saving resulting from any decision to reduce the number of SSDC appointed outside bodies, however, a number of Councillors do not claim any mileage for their attendance at these meetings.

### **Council Plan Implications**

There are several of the Council's Corporate Focuses which encourage partnership working with local groups, including:-

- Work in partnership to deliver investment and development that local people value with particular emphasis on Yeovil and Chard;
- Work with partners to contribute to tackling youth unemployment;
- Work with partners to combat fuel poverty;
- Ensure, with partners, that we respond effectively to community safety concerns raised by local people and that the strategic priorities for policing and crime reduction in South Somerset reflect local needs;
- Work with and lobby partners to help communities to develop transport schemes and local solutions to reduce rural isolation and inequalities to meet existing needs of those communities.

### **Carbon Emissions and Climate Change Implications**

None

### **Equality and Diversity Implications**

Full consideration to equalities was given in producing the Policy on the Roles and Responsibilities of Councillors appointed to Outside Bodies.

### **Background Papers**

Minute 15, Area South Committee, 5 June 2013

Minute 184, District Executive, 1 May 2014

SSDC Policy on the Roles and Responsibilities of Councillors appointed to Outside Bodies.

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## Area South Committee Working Groups and Outside Bodies – Appointment of Members 2017/18

## Area South Outside Bodies Information

| Name of Organisation             | Contact Name                        | Contact Details  | Number of Council Nominees | Period of Appointment | Aims & Objectives   | Legal Status       | Status of Councillor      | Frequency of Meetings                            | Insurance  | Venue of Meetings                                    |
|----------------------------------|-------------------------------------|--|----------------------------|-----------------------|---|--------------------|---------------------------|--|--|--|
| Abbey Community Association      | Mr R Jackson,<br>Honorary Secretary | 19 Burroughs Avenue,<br>Yeovil,<br>Somerset,<br>BA21 3JT<br>01935 474584                             | 1                          | 1 Year                | To advance education and to provide facilities in the interests of social welfare for recreation and leisure-time occupation with the object of improving the conditions of life. | Charitable Trust   | Charity Trustee           | 2nd Wednesday in the month                       | Legal Defence costs £250,000, Employers Liability £10,000,000, Public/products liability | Abbey Community Centre                               |
| John Nowes Exhibition Foundation | Joanne Smith                        | Mansion House,<br>Yeovil,<br>BA20 1EP  | 1                          | 1 Year                | To give educational grants for individuals in the Yeovil Area ages 16-25  | Charitable Trust   | Trustee                   | October  |  |  |
| Access for All                   | Sallie Leveridge                    | 20 South Street,<br>Yeovil,<br>Somerset,<br>BA20 1QE,<br>01935 706766                                | 4                          | 1 Year                | To improve the quality of life for disabled people in South Somerset, by improving access to services, facilities, buildings, leisure, transport and the countryside.             | Registered charity | Observer                  | Bi-monthly forum meetings first Tuesday of Month | Professional Indemnity Insurance   | Council Chamber, Brympton Way or Yeovil Town Council |
| South Somerset Mind              |                                     | Unit 4,<br>Yeovil Small Business Centre,<br>Houndstone Business Park, Yeovil<br>Somerset<br>BA22 8WA | 1                          | 1 Year                | To provide services which improve mental health.  | Charity            | Board Member/<br>Observer | 3rd Monday of every month at 6.30pm              |  | The Markwick Centre, Yeovil                          |

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|---|--------------------------|--|----------------------------|-------------------------|---|----------------------|----------------------|---------------------------------------|---|-------------------------|
| The Wyndham Trust                               | Joanne Smith             | Mansion House, Princes Street, Yeovil BA20 1EP 01935 846185                                  | 1                          | 1 Year                  | To promote the education of children & young people in Yeovil in the history, archaeology and anthropology of Yeovil and the South and West parts of the county of Somerset.                            | Charitable Trust     | Ex-officio Trustee   | 2 per year                            |   | Battens Solicitors      |
| Yeovil Crematorium and Cemetery Joint Committee | Amanda Card, Town Clerk  | Yeovil Town Council, 19 Union Street, Yeovil 01935 382424                                    | 4                          | 1 Year                  | Responsible for overseeing the management and operation of Yeovil Crematorium and Yeovil Cemetery   |                      |                      | Quarterly basis. Wednesdays at 7.00pm |   | Yeovil Town Council     |
| Yeovil in Bloom Gardeners Market Steering Group | Amanda Card, Town Clerk  | Yeovil Town Council, 19 Union Street, Yeovil 01935 382424                                    | 1                          | 1 Year                  | Responsible for overseeing the organisation and management of the Yeovil in Bloom initiative  |                      |                      | Mondays at 4.30pm                     |   | Yeovil Town Council     |
| Yeovil Sports & Social Club Board of Management | David Paulley, Secretary | Yeovil Sports & Social Club, Johnson Park, Coronation Avenue, Yeovil, BA21 3DX, 01935 474433 | 1                          | 1 Year                  | The association in a social club of members interested in all amateur sports and pastimes and to promote and encourage the same. The provision and maintenance of a Clubhouse and ground and equipment. | Unincorporated Trust | Board Member         | Second Wednesday each month at 7.30pm | Public Liability, Employers Liability, Club Executive Liability | Clubhouse, Johnson Park |
| Preston School                                  | Gregg Morrison,          | Monks Dale,  | 2                          | Until position resigned | To ensure community use of the leisure  | Trust                | Member of SMG        | Once per school term                  |   | Preston School          |

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|----------------------------|--------------|----------------------------|----------------------------|-----------------------|--|--------------|----------------------|-----------------------|-----------|-------------------|
| Strategic Management Group | Principal    | Yeovil, Somerset, BA21 3JD |                            |                       | facilities in line with the signed Shared Use Agreement, overseeing service delivery and monitoring the operation and financial performance of the leisure facilities. |              |                      |                       |           | Academy           |